

1 February 24th, 2020 Meeting Agenda

2 Courtyard Marriott Board Room

3 1:00 p.m.

4 Call to order: 1:02PM

5
6 Roll Call: President Tanya Gibbs, Vice President Proctor, Secretary Bardwell, and Member
7 Robertson

8
9 Absent:

10
11 Guest: Steve Hayward
12
13

14
15 **MOTION**

16 Motion made by Vice President Proctor and supported by Member Robertson to approve the
17 agenda as presented

18 Vote: 4-yes; 0-no; 0-abstain; 0-absent
19

20 No Comments

21 Motion Carries
22

23 **Officer Reports**

- 24 a. **President Gibbs** – update on issues she see with the amendment to the LLC code and
25 with the tribal distribution policy as presented by Council. We should be involved in the
26 creation of this process and we weren't. We would like to include a timeline procedure
27 to keep council or OEDMI from holding up business while waiting for approval. Need for
28 flexibility for business purposes for sovereign immunity. Annual reporting is clunky and
29 needs finessing.
- 30 b. **Vice-President Proctor** – requests from OCR for individual tenant hookups.
- 31 c. **Secretary Bardwell** – no report
- 32 d. **Treasurer Proctor** – OEDMI account balance: \$43,077.88
33

34

35 Motion made by Secretary Bardwell and supported by Member Robertson to accept the verbal
36 reports by officers

37 Vote: 4-yes; 0-no; 0-abstain; 0-absent

38

39 No Comments

40 Motion Carries

41

42

43 **A. MINUTES**

44

45 **I. MOTION**

46 Motion made by Secretary Bardwell and supported by Vice President Proctor to approve
47 minutes dated February 20th, 2020

48 Vote: 4-yes; 0-no; 0-abstain; 0-absent

49

50 Comments

51 Motion Carries

52

53 Motion made by Member Robertson and supported by Vice President Proctor to authorize
54 President Gibbs to sign Independent Contractor Agreement with Toni Gasco

55 Vote: 4-yes; 0-no; 0-abstain; 0-absent

56

57 Comments

58 Motion Carries

59

60 Motion made by Member Robertson and supported by Vice President Proctor to approve
61 OEDMI to pay ½ of President Gibbs' travel to attend 2020 RES Conference through
62 reimbursement, receipts to be submitted after travel.

63 Vote: 4-yes; 0-no; 0-abstain; 0-absent

64

65 Comments

66 Motion Carries

67
68 Motion made by Vice President Proctor and supported by President Gibbs to reimburse mileage
69 to Secretary Bardwell in the amount of \$235.75 for 410 miles
70 Vote: 4-yes; 0-no; 0-abstain; 0-absent

71
72 Comments

73 Motion Carries

74
75 Motion made by Secretary Bardwell and supported by Vice President Proctor to approve
76 reimbursement to Member Robertson for hotel and mileage, 502 miles, in the amount of
77 \$288.65

78 Vote: 4-yes; 0-no; 0-abstain; 0-absent

79
80 Comments

81 Motion Carries

82
83 Motion made by Member Robertson and supported by Secretary Bardwell to approve payment
84 to Mackinac Environmental for Windsor Inn Phase I, invoice #M2743-2 in the amount of
85 \$1,500.00

86 Vote: 4-yes; 0-no; 0-abstain; 0-absent

87
88 Comments

89 Motion Carries

90
91 Motion made by Member Robertson and supported by Secretary Bardwell to approve and
92 authorize President Gibbs to sign letter of engagement agreement with Midwest Professionals
93 for 2019 financial audit

94 Vote: 4-yes; 0-no; 0-abstain; 0-absent

95
96 Comments

97 Motion Carries

98

99 Motion made by Secretary Bardwell and supported by Member Robertson to approve and
100 authorize Vice President Proctor to sign the letter of engagement agreement with Elliot Sangster
101 for accounting services
102 Vote: 4-yes; 0-no; 0-abstain; 0-absent
103
104 Comments
105 Motion Carries
106
107 Motion made by Member Robertson and supported by President Gibbs to amend the agenda to
108 include and approve Vice President Proctor to purchase the newest version of Quick Books, up
109 to \$600.00
110 Vote: 4-yes; 0-no; 0-abstain; 0-absent
111
112 Comments
113 Motion Carries
114
115 Motion made by Secretary Bardwell and supported by Member Robertson to approve the
116 purchase of Quick Books for business purposes
117 Vote: 4-yes; 0-no; 0-abstain; 0-absent
118
119 Comments
120 Motion Carries
121
122 Motion made by Vice President Proctor and supported by Member Robertson to go into closed
123 session at 1:56pm
124 Vote: 4-yes; 0-no; 0-abstain; 0-absent
125
126 Comments
127 Motion Carries
128
129 Shane leaves meeting at 2:30
130
131

132 Motion made by Vice President Proctor and supported by Secretary Bardwell to return to open
133 session at 2:53pm

134 Vote: 3-yes; 0-no; 0-abstain; 1-absent (Robertson)

135

136 Comments

137 Motion Carries

138

139

140 **ADJOURNMENT**

141

142 Motion made by Vice President Proctor and supported by President Gibbs to adjourn meeting at
143 2:53pm

144 Vote: 3-yes; 0-no; 0-abstain; 1-absent

145

146 No Comments

147 Motion Carries

148

149 **Next Meeting: March 9th, 2020 – Conference Call**

150 **March 23rd, 2020 – 1pm In person at 44 Grandville Ave. SW, Suite 300, Grand**
151 **Rapids, Mi**

152

153